



Horsham Sparrows FC

Health and Safety policy

Scope

Horsham Sparrows FC is committed to providing a safe coaching, teaching and learning environment for all volunteers, players and any related third parties. It is ultimately the responsibility of the club's committee to ensure that this procedure is implemented, published and accessible to all volunteers, players, members and any relevant third parties. However, the managers and coaches specific to each team are responsible for ensuring this information is fully understood by their team and by the players/members under their charge.

Objectives

Horsham Sparrows FC aims to promote health and safety, so far as reasonably practicable, by:

- Providing and maintaining safe equipment and environment, including a means of access in a condition that is safe and without risk to health
- Preventing accidents and cases of related ill health and safety hazards arising from activities via effective risk identification, assessment and implementation of control measures
- Implementing regular emergency and accident procedures in case of a significant incident
- Protecting the health and safety and welfare of individuals and vulnerable learners via systematic risk management
- Engaging with learners, personnel and any related third parties, to provide providing relevant information, instruction, training and supervision, as is necessary to ensure health and safety
- Providing adequate training and allocating appropriately qualified members of personnel to identify and control potentially hazardous situations/environments
- Complying with statutory regulation on health and safety and welfare of learners, personnel and any related third parties

This list is not exhaustive and represents general principles followed by Horsham Sparrows FC in respect of health and safety.

Risk assessment procedures

Horsham Sparrows FC ensures that suitable and sufficient measures are in place to reduce identified risks in the delivery of all football activities.

All teams will have at least one Level 1 accredited coach who will have been made aware of how to identify risks during this training. Also, all volunteers will partake in an FA approved child welfare course where similar information will be relayed

First aid procedure

The nominated individuals are:

- First aiders
- Coaches and volunteers who hold a current an FA First aid course certificate

All confirmed nominees are appropriately qualified first-aiders, holding current first-aid certificates. Therefore, one of the first-aiders listed above must be contacted in the event of an incident occurring, to administer any first aid required. It is important that all issues where a first-aider has been involved are recorded in the necessary incident logbook(s) which accompany the first-aid box(es).

Whenever learners are present, to attend for a component of a course/programme, their tutor/assessor is responsible for making them aware of whom their nominated First- aiders are and where they can be found (they are required to be on site at the time of a course/programme taking place).

All tutors have a medical kit with them as part of the course resources and a first aid kit is also available at each venue – location varies across different venues. It is the responsibility of the nominated FA Licensed Tutor to familiarise themselves with the venue first aid kit location at the start of the course.

Nominated first aiders are also provided with appropriate first-aid equipment

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