

Player registrations

Players can either register with the club as a full playing member or as a training only member. Each league requires certain criteria for each player as follows:

Player registrations

The manager of each team is responsible for collating and presenting all the details needed to register their players. It's extremely important that the forms are checked to ensure all the information required has been added.

- **Registration form** – To be completed and signed by the player and player's parent/guardian. Managers should keep a copy (such as a scan) then provide the original document to the relevant registration secretary.
Forms can be downloaded here: <https://www.horshamsparrows.co.uk/registrations/>
- **Digital photo** – This is to be used on the players registration card and should be an up to date, passport style image. A new photo for each player is required each season.
- **Proof of Age** – The club is required to hold a copy of a player's proof of age such as a passport or birth certificate. Best practice, do not accept originals from parents but ask for a copy or photo
- **Payment** – Payment must be received before the player can participate in any matches. (please ensure payments details are present on the application form)
- **Parental consent** – For new players, we are required to get consent to play by their parent/guardian. This involves added them to Whole Game System which will request they give consent via a link. The parent/Guardians Date of Birth is required to identify them.
- **Summary** – Please provide a summary of all players registered to your team and include the payment reference. This should be sent to the club treasurer once you have the majority of you team registered (and update from thereon).

Each season you will be advised of the registration deadline date for players to be eligible for the first game of the season. Only players registered with the league can participate in matches.

Boys will be registered to play in the Horsham & District Youth League.

Girls & Women's will be registered to play in the Sussex County Women's & Girls Football League (and are also eligible to play in the Horsham & District Youth League)

Training only membership

Teams can register players to train only and they are members of the club but not registered with the league. They are not permitted to play in league arranged games but can train with the squad and partake in activities such as Sparrows day

IMPORTANT: Any player partaking in a football activity must be registered with the club and therefore will be insured.

Player transfers

Should a player wish to leave your team or you have a player wanting to join from another club, this is permitted once the season has started and the deadline has passed.

- The inbound club is responsible for initiating the paperwork and will pay all league fees.
- All transactions will be conducted by the club registration secretaries (not the parents of player).
- For boys, no transfers can be made after 31st December. New players can be signed but only if they have moved to the area from outside the district (10 miles from Horsham)

Refunds

If a player leaves the club before the completion of the season refunds are not issued as a matter of course. However, if there are extenuating circumstances all correspondence should be sent to subcommittee@horshamsparrows.co.uk and requests will be dealt with on an individual basis the next time the committee meets.

Contact details

Boys registration Secretary:

Martin Savage

boysregistrations@horshamsparrows.co.uk

07485 024654

Girls Registration Secretary:

Simon King

secretary@horshamsparrows.co.uk

07544 683677

Club Treasurer

Brian Stevens

Treasurer@horshamsparrows.co.uk